

**MINUTES OF THE MEETING OF THE  
TOWN OF TONAWANDA LIBRARY BOARD  
JUNE 12, 2012**

A regular meeting of the Board of Trustees of the Town of Tonawanda Public Library was held on Tuesday, June 12, 2012 at the Kenmore Library, 160 Delaware Road, Kenmore, New York, following due notice to trustees, official public notice to the Tonawanda News, and a posting in the Kenmore and Kenilworth Libraries. The following members were present:

David Dietz      Penny DePasquale      Eileen Crawford  
Sheila Ginnane      Nancy O'Donnell      Jeanne Phillips

Also attending: Dorinda Darden, Library Director of Kenmore-Town of Tonawanda Libraries

Board Chair, David Dietz, called meeting to order at 7 pm

**APPROVAL/CHANGES TO AGENDA:**

- Motion made by Sheila Ginnane to accept agenda as written. Motion was seconded by Eileen Crawford and passed.

**ADOPTION OF MINUTES:**

- Motion was made by Nancy O'Donnell to accept the minutes from May 8, 2012 as they are written. Motion was seconded by Sheila Ginnane and passed.

**REPORT OF THE CHAIR:**

**1. ACT Meeting Wednesday, June 6, 2012 at J. Reinstein Library (Lancaster):**

- Jason Aronoff and David Dietz attended the meeting. The meeting mostly consisted of Ken Stone's lengthy overview of the B&ECPL budgets – past, present, and future [Note: Trustees can access Stone's complete PP presentation on the Trustee website]. The current Erie County library budget of \$21.8 million comes from two sources: county property tax (\$19.8 million) and county interfund revenue subsidy (\$2 million). [See Appendix for the complete B&ECPL budget breakdown]. Erie County Executive Poloncarz's four-year plan calls for this to continue with only 1% yearly increases. If implemented these amounts would not allow the library to operate at current levels and would require a reduction of library hours, due to contractually mandated increases in staff health benefits, salaries, and pension costs. Both Ken Stone and Mary Jean Jakubowski are hopeful they can convince Executive Poloncarz and/or county legislators to increase library funding to meet these cost increases.
- In addition, a larger library budget would also be helpful when a first library budget is proposed in the 2013 (?) Special District Library referendum.
- Ken Stone and Mary Jean Jakubowski commented briefly on Kevin Hardwick's proposal by way of a charter amendment for a 2.5% 'shock-absorber' to prevent the kind of drastic library budget cuts that we experienced in the past. Hardwick's proposal was presented recently to the Community Enrichment Committee. While praising Hardwick's efforts in

behalf of the library, both felt the proposal was inadequate for long range budget stability and sustainability

## 2. 2010-2011 NYS Construction Grant:

- Since the actual costs of the remodeling of the Kenmore library have come in below original estimates, we are looking to the possibility of using the unspent funds to improve library lighting – an item that was originally considered but later dropped in an effort to contain costs of the grant request. If we can secure a quote from a vendor within the levels of the unspent funds, we will submit an application for an extension of the grant. This will have to be filed by June 30<sup>th</sup>.

## 3. Status of Special District Library Proposal:

- The original timetable is behind schedule.
- Final determination of the MOU's has not yet been finalized, specifically those dealing with the responsibilities of the advisory boards under the Special District Library structure, and the leasing agreements with the towns regarding the existing library facilities in the towns.
- Libby Post's marketing efforts have been limited to meetings with library boards and friends groups regarding the advantages of the Special District Library proposal. Little has been done to build public pressure on county officials to increase the 2013 library budget.

## 4. Next Meeting of ACT with Ellen Bach is scheduled for Wednesday, June 20, 2010 at the Audubon Library from 6:00 to 9:00 PM. David Dietz will not be able to attend this meeting.

## REPORT OF THE DIRECTOR:

### STATISTICS

#### *Circulation:*

Kenmore:	May 2011: 26,062	May 2012: 26,165	<b>+0.04%</b>
Kenilworth:	May 2011: 7,679	May 2012: 8006	<b>+4.3%</b>

#### *Foot Traffic:*

Kenmore:	May 2011: 16,108	May 2012: 14,735	<b>-8.5%</b>
Kenilworth:	May 2011: 4,539	May 2012: 4,851	<b>+6.9%</b>

**The Kenmore Branch Library Grand Re-Opening Ceremony** was held on May 24<sup>th</sup> with a ribbon cutting and speeches. The public enjoyed the **Magic of Mr. J.**, **Face painting with Coco the Clown**, **making Balloon Animals** and the refreshments courtesy of the Kenmore-Town of Tonawanda Friends of the Library. There were 50 in attendance including Town of Tonawanda Public Library Board of Trustees Jason Aronoff, Eileen Crawford, Penelope (Penny) DePasquale, David Dietz, Sheila Ginnane and Nancy O'Donnell, Town of Tonawanda Supervisor Anthony Caruana, Town of Tonawanda Councilman Daniel Crangle, Town of Tonawanda Councilwoman Lisa Chimera, Buffalo & Erie County Public Library Director Mary Jean Jakubowski, Buffalo & Erie County Public Library Chief Financial Officer Kenneth Stone, Buffalo & Erie County Public Library Chief Operating Officer Carol Batt, and New York State Assemblyman Robin Schimminger.

**Programs** –Librarian Mary Ann Budny from the Central Library’s Children’s Programming Team presented **Preschool Story Hour** at the Kenilworth Branch on May 1<sup>st</sup>, May 8<sup>th</sup>, May 15<sup>th</sup> and May 22<sup>nd</sup> with 52 children and 40 adults for a total of 92 in attendance. Kathy Goodrich from the Children’s Programming Team at the Central Library presented **Preschool Story Hour** at the Kenmore Branch on May 3<sup>rd</sup>, May 10<sup>th</sup> and May 17<sup>th</sup> with 63 children and 47 adults for a total of 110 in attendance. The Central Library Cybertrain presented the **Power Point Basics** Adult Computer class at the Kenmore Branch on May 4<sup>th</sup>. There were 13 in attendance. The Falk School visited the Kenilworth Branch on May 4<sup>th</sup>, May 7<sup>th</sup>, May 14<sup>th</sup>, May 21<sup>st</sup> and May 29<sup>th</sup> with 16 children and 6 adults for a total of 22 in attendance. Creative Child Day Care visited the Kenmore Branch on May 8<sup>th</sup> with 14 children and 2 adults for a total of 16 in attendance. The children listened to stories and helped their teachers choose books to borrow. Northmore Nursery School visited the library on May 21<sup>st</sup>. Kenmore Branch Manager Susan Makowski read stories for 12 children and 7 adults with a total of 19 in attendance. Kenilworth Branch Manager Amy Christman presented her **Adult Monthly Journal Group** meeting at the Kenmore Branch on May 15<sup>th</sup> with a total of 10 in attendance. Kenmore Branch Librarian Nicole Bermingham hosted a **Battle of the Books Informational Meeting** on May 31<sup>st</sup> with 6 children and 1 adult for a total of 7 in attendance.

**Library Accident/Incident Report** – On May 31, 2012, Joyce Murphy, an elderly patron was discovered lying beside a car in the Kenmore Branch Library’s Parking Lot. Town of Tonawanda Public Library Director Dorinda Darden along with Caretaker Rickie Davis and a male patron helped Ms. Murphy up after she said she was okay and did not need the paramedics. Ms. Murphy said that she was getting her walker out of her trunk and lost her balance. She had a scrape on her wrist but other than that there were no visible injuries. Ms. Murphy came into the library and Dorinda gave her an antimicrobial wipe and a band-aid for her scrape. A Library Accident/Incident Report was filed.

#### **UNFINISHED BUSINESS:**

- Dorinda Darden reported that \$38,000 from the 2010 construction grant as well as \$32,000 from the 2011/12 construction grant still remains. The \$38,000 must be spent by June 30 when the extension expires. This amount will be used for Technology needs at both libraries.
- As David Dietz reported an application for extension of the construction grant from 2011/2012 will be submitted. The proposal to use this money for lighting is being investigated.

#### **NEW BUSINESS:**

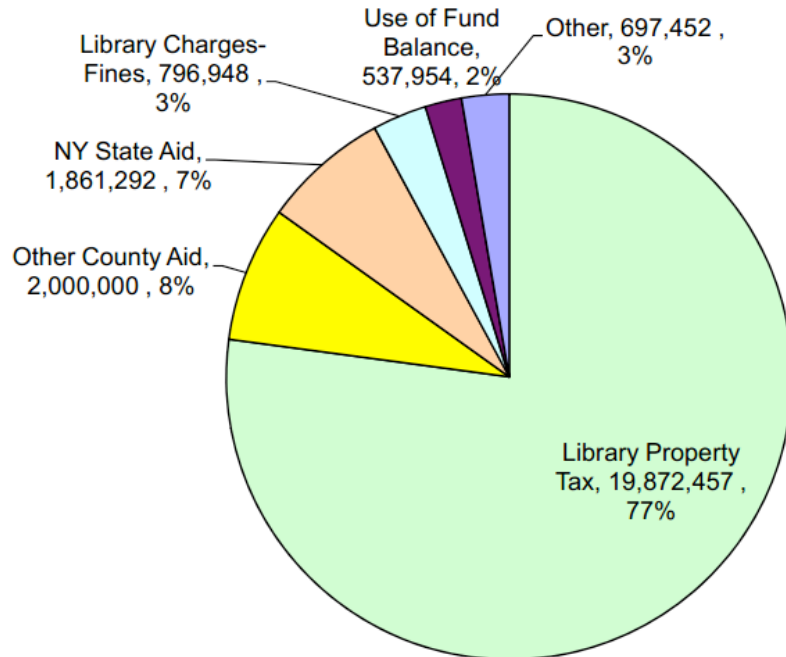
- The 2012 Contract with the Buffalo and Erie County Public Library needs approval by the Board of Trustees. After review, a motion was made by Eileen Crawford to approve this contract and was seconded by Sheila Ginnane. All were in favor and none opposed.

A motion was made by Eileen Crawford to adjourn and seconded by Penny DePasquale. Meeting was adjourned at 8:02 pm.

The next Library Board meeting will be held on Tuesday, July 10 at 7 pm.

## APPENDIX

### Buffalo and Erie County Public Library 2012 Operating Budget Revenue



<b>B&amp;ECPL 2012 TOTAL OPERATING REVENUE IN COUNTY SAP FINANCIAL SYSTEM</b>	<b>\$25,392,277</b>
Adjustment for suburban library net directly collected revenue	373,826
<b>B&amp;ECPL 2012 BUDGET TOTAL SYSTEM NET OPERATING REVENUE</b>	<b>\$25,766,103</b>

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